

## Project Manager

A.L. Huber General Contractor is hiring an experienced and enthusiastic Project Manager to work as part of a dynamic Company. The position requires the ability to manage, oversee, and serve as A.L. Huber's and the customer's representative on one or more construction project(s), maintain and build existing business relationships and generate new business relationships. If this sounds like a great job for you, let's talk! Please submit your resume and cover letter to [careers@alhuber.com](mailto:careers@alhuber.com)

### Job Responsibilities:

- Carefully manages the intended outcome that balances owner contract, budget, time and cost limitations.
- Acts as the center of activities reaching out to the Owner (or Owner's representative), Trade Partners and Superintendent involved in the process.
- Provides the direction that the Superintendent needs, for a successful completion, and meets the quality standards of the company.
- Makes decisions that demonstrate full knowledge of the project's status and binding together the many diverse elements, which bring about successful completion.
- Has a strong work ethic and a "can do" attitude. Works with energy, enthusiasm and a sense of urgency. Is a leader on the project offering valuable solutions and bringing value to every action and is a proactive problem solver. Communicates respectfully, clearly and openly.
- Develops and builds relationships with Clients, Owner's Representatives, Architects, and Trade Partners with a focus to generate new opportunities.
- Actively works to develop new business relationships which result in new project opportunities.
- The Project Manager must have a strong, proven background in all facets of managing and administering projects. Excellent grasp of the management of multiple responsibilities in a fast-paced environment, cost controls, estimating and collection abilities.
- Able to set priorities, evaluate work-in-progress and schedule the elimination of conflicts, The Project Manager should develop new control procedures and strategies for the attainment of improved productivity. Must be able to visualize the completed results, from customer instructions.

### Basic Qualifications:

- Prefer at least 5 years of Project Management experience in construction industry.
- Prefer experience with Procore, Microsoft Project, Excel, and Word.
- Capable of managing multiple priorities and strong organizational skills.
- Demonstrates good leadership skills and professional communication skills.
- Present a positive attitude which enhances the team and client experience.

**To Apply:** Please send your resume and cover letter to [careers@alhuber.com](mailto:careers@alhuber.com)